

## Leeds, Emma

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**From:** Henry Munatsi <henry.munatsi@biourja.com>  
**Sent:** Wednesday, August 3, 2022 10:35 AM  
**To:** Leeds, Emma; Mark Worden; Andrea Foglesong  
**Cc:** Mark Reznik; ron.clark@protect.llc; Zwick, Ann M.  
**Subject:** RE: Covid Protocol for Visitors

Emma-

Below is the list of attendees:

Mark Reznik- Biourja Plant Manager  
Henry Munatsi Biourja Environmental Manager  
Ann Zwick (Freeborn and Peters)- Outside Legal counsel  
Ron Clark PROtect (LDAR consultant)  
Andrea Foglesong PROtect(LDAR Consultant)

Regards



Henry Munatsi **CHMM**  
Plant Environmental Manager

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**From:** Leeds, Emma <Leeds.Emma@epa.gov>  
**Sent:** Wednesday, August 3, 2022 10:25 AM  
**To:** Henry Munatsi <henry.munatsi@biourja.com>; Mark Worden <mark.worden@biourja.com>; Andrea Foglesong <andrea.foglesong@protect.llc>; Brianna Kalous <Brianna.Kalous@biourja.com>; Sharla Evatt <Sharla.Evatt@biourja.com>  
**Subject:** Covid Protocol for Visitors

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Hello,

I'm emailing to discuss the Visitor Covid Protocol for visitors entering the Ralph H. Metcalfe Federal Building, where our conference will be held tomorrow. Because Chicago's community levels of Covid are currently considered "high," in order to enter the building, visitors must either fill out the attached form and indicate that they are fully vaccinated, or

show a negative Covid-19 test result from within the previous three days. Upon your arrival, I will have to check either the form or the negative Covid test. Also, since Covid levels are considered “high”, all EPA employees and visitors must wear a mask while in the building.

I understand that these requirements may change some things – if you would rather meet via a virtual Teams call, that option is definitely still available. Please let us know what you would prefer.

Lastly, please provide a list of attendants for tomorrow, and specify whether inside or outside counsel (or both) will be attending.

Please let me know if you have any questions, and feel free to call me at 312-886-7436 to discuss.

Thank you,

**Emma Leeds, Environmental Engineer**

**U.S. EPA Region 5**

Air Enforcement and Compliance Assurance Section (IL/IN)

312-886-7436

[she/her]